



CEDAR ISLAND YACHT CLUB
WEDNESDAY, DECEMBER 21, 2022
7:00 P.M.
AGENDA

*EXECUTIVE MEMBERS MUST DECLARE A CONFLICT OF INTEREST
BASED ON THE AGENDA OR ANYTHING OCCURRING DURING THE MEETING*

1. **Approval of Agenda**
2. **Approval of the Minutes of the Executive Meeting for December 5, 2022**
3. **AGM**
 - a) Agenda*
 - b) Reports and information for AGM - over due
 - c) Budget for 2022-2023 - 7.5% increase
 - d) Membership Fees & Changes for the Season*
 - d) Changes to Bylaws, Policies and Procedures*
 - e) Vacancies - Vice-Commodore & Social
 - f) Restructuring the Executive
 - g) Outstanding Business
 - i) Restructuring of Fees
4. **Reports**
 - a) **Commodore** - Sandy Wright
 - b) **Treasurer** - Kristyn Pearce
 - c) **Secretary** - Beth Graham
 - d) **Adult Sail Director** - Frank Foote
 - e) **Dock Director** - Mike Lippmann
 - f) **Dredging Director** - Walter Cooper
 - g) **Property Director** - Lloyd Ayotte
 - h) **Race Director** - John Blackwood
 - i) **Youth Sailing** - Paul Cairolì
5. **Miscellaneous**
 - a) List of Committee Members for 2022-2023
6. **Action/Task List Review**
7. **New Business**

NEXT MEETING -

(*denotes attachments)

ADJOURNMENT

Responsible	Meeting Date	ACTION/TASK LIST	Due Date
Executive	Nov. 2/20	Work on ways to increase membership	Ongoing
Executive	Jan 11/21	Ways of creating more dockage	Ongoing
Dock Committee	AGM 2021	A couple of outlets do not work at the docks.	ASAP
Dock Committee	AGM 2021	Replace wooden slates on dock with metal plate	ASAP
Docks	Oct 5/21	Pull post at Dock #27 and the one between Mike & Frank's Dock	As soon as Gord gets ahold of Butch Coby
Kristyn/Paul	Dec 6/21	Set up separate bank account for Youth Sailing	On hold
Rachel, Paul, Frank	Jan 2022	Limited Liability for Adult & Youth Sailing	
Paul/Frank	May 30/22	Ontario Sailing - deal from Suzuki Canada to allow yacht clubs to purchase outboards at a reasonable price.	When it happens
Executive		Review structure and make up of the executive	
Beth		<ul style="list-style-type: none"> • "Commodore's Duties - An exit and entry interview with members." • New description of Social Membership - See Minutes of August 8/22 • Strategic Plan • Change in Initiation Fees • Associate Membership • ONCA 	Next AGM or include in ONCA
Executive		Review two year probationary memberships for members that joined starting in 2022.	Ongoing
Gord		Revamp mast racks to accommodate larger boats for Paddle Pass Program	ASAP
Paul		Charitable Donations - Sail Canada	ASAP
Docks		Purchase of kayak launch system and rack	ASAP
Beth		Members that have not been introduced to the Executive & Orientation - Marcy Fogal, Derek & Christina Lawrence, Laura Lucier & Bill Orawski, Teena-lee Sherrer & Warren Coombs, Tennile Reimer	
Sandy		Bob & Lee Gurr CIYC Founders Award	Nominees in February
Mike	Dec 5/22	Talk to neighbour about fence in Shark Alley	ASAP
Property	Dec 5/22	Clean Marine	ASAP

RESPONSIBLE	STANDARD OPERATING PROCEDURES	WHEN	COMPLETED
Secretary	Send letter to residence on Lorna Street	Annually	√
Commodore/ Secretary	Register Officers of the Club with Not-for-Profit Organization	Annually	√
Vice-Commodore	Send out the reciprocal letter to ILYA	Annually	√
Commodore/ Secretary	Updated Membership Information with Ontario Sailing	Annually	√
Property/Health & Safety	Inspect fire extinguisher	Annually	√
Docks	Annual Service and Inspection of the Gin Pole	Annually	√
Race	Annual notification to Coast Guard regarding race markers		√
Treasurer	Update the Maintenance of the Club Channel, section 3.04(b) of our Operating Agreement with Catalina Cove every 10 years	June 2032	√
Commodore/ Vice-Commodore/ Member at Large	Form a Nominating Committee in August and inform Members by September 1st - See Nominating Committee under the Bylaws - Copy of agreement is on the Drive/ Legal/Catalina	August	√
Dredging	Update the 5 year plan for Little Toot with Melton's	Annually	√
Health & Safety/ Docks	Inspect docks in the Spring	Annually	√
Rachel & Paul	Strategic Plan - Every Five Years	2027	√
Executive	Mayor's Golf Tournament	September	
Executive/Social	Hold Open House each year		√
Executive	Review two year probationary memberships for members who joined starting in 2022.	Ongoing	